

HINDU TEMPLE OF HAMPTON ROADS
217 South Dominion Blvd., Chesapeake, VA 23322
Phone 757-382-7776/7777
Use of Temple Facilities for Miscellaneous Purposes

This form is to be filled out by the Temple members wishing to use the Temple facilities after obtaining **prior permission** from the proper temple committee or authority. This form covers the use of the main hall, kitchen, dining hall, stage, dressing room or the multipurpose room or any other room in the facility.

For any private personal functions, the Temple facilities must be rented and the rental contract must be signed.

I, the undersigned, Mr./Mrs./Ms. _____, my phone number is (_____) _____ - _____, having obtained prior permission, require the use of the following Temple facilities (check each) as follows:

- Main Hall
- Kitchen/Dining Hall
- Dressing Room
- Multipurpose Room
- Stage

The facilities indicated above are needed for the following religious/cultural education program or

Practices: Event _____

 Date _____

 Time: From: _____ To _____

I will ensure that all the current rules and regulations of the Temple and any City of Chesapeake requirements are followed. As soon as the function/activity is finished, I agree to turn off the lights, heating/air conditioning, audio system and all utilities in kitchen, etc. All chairs and tables will be put back in the proper storage area. I will ensure the removal of any trash/cleaning/vacuuming of the floors or carpets. Windows or doors will be closed and locked. Bathroom facilities will be left in good condition. Finally, I am responsible for any damage to the Temple property. I will be present for any walk through inspection prearranged with the committee members or proper authorized person(s).

I understand that while using the facilities that it is **MY RESPONSIBILITY** to ensure the above is followed. If I do not follow the above, I will be required to obtain written permission from the Temple Committee before I can reserve Temple facilities again.

(Print)

(Signature/Date)

Remarks: (for Temple use only)

Before me:
